

## Schmaedick, Manuel

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**From:** Schmaedick, Manuel  
**Sent:** Friday, July 21, 2023 3:25 PM  
**To:** Adams, Heather; Bernard-Drakey, Jamie  
**Subject:** Re: Electrolux Facility  
**Attachments:** 2022 FOIA Cert Sheet - Fillable - 10202021.pdf; FOIA Assignment for EPA-R7-2023-005476.pdf

Thanks All, got it and will proceed.

One clarification, this FOIA is Electrolux NOT C6 site correct?

I think the emails below were titled for C6.

Sent from my iPhone

On Jul 21, 2023, at 1:18 PM, Adams, Heather <adams.heather@epa.gov> wrote:

### **ATTENTION: INTERNAL DUE DATE TO ALLOW FOR PROCESSING - August 13, 2023**

EPA received the attached FOIA request which is being forwarded to you for response as the primary subject matter point-of-contact. *If you are not the appropriate individual to whom to direct this request, please let me know as soon as possible.*

Attached are the FOIA request details You can also find more information on the <https://usepa.sharepoint.com/sites/R7-SEMD/SitePages/Immediate%20Office%20Support.aspx#records-management-corner>

To assist with this FOIA response, the following folder has been set-up for you to organize and save responsive records: *N:\REGION SHARE\SEMD FOIA\2023 FOIAs\23-005476 Electrolux Facility*. If additional people need access to the folder, please contact me. **As a reminder, do not send documents directly to the requestor in response to the FOIA**, they must be processed through FOIA online.

**Please note the January 16, 2020 due date and the current funds allocated for this FOIA.** Funds required are calculated based upon your total search and review time at a standard labor rate of \$28/hour. You will need to keep track of the time spent searching and reviewing documents separately, so the final cost can be calculated.

**If you find more clarification is required regarding the information being requested or anticipate that this FOIA response will take more time and thus more funds than indicated on the request, please**

**contact me, Milady Peters, Acting FOIA Regional Officer and FOIA attorney, Angela Stillwagon, for assistance.** If you have worked with a site attorney on the topic of this request, consider consulting your site attorney to discuss the scope of the request as they can be helpful with managing the size of the response.

**Reminder - the following items must be completed to close-out this FOIA request.**

1. Collect and prepare all your responsive documents in your designated N Drive location
2. Complete the Certification Sheet (posted in the N Drive folder) with your electronic signature and your supervisor's electronic signature and let me know when it is ready for my signature.

If you have any further questions, please email or contact me at x7683.

Thank you for your attention to this FOIA request!

***Heather Adams***

*Records and Information Management Specialist*

*Program Support and Management Section*

*Superfund & Emergency Management Division*

**U.S. Environmental Protection Agency, Region 7**

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